



**TCI TELECOMMUNICATIONS COMMISSION**  
872 Business Solutions Complex, P.O. Box 203, Leeward Highway,  
Providenciales Turks and Caicos Islands

**JOB ADVERTISEMENT**

The Telecommunications Commission (TC) is a statutory body responsible for regulating the telecommunications sector of the Turks and Caicos Islands (TCI), protecting interests of users of telecommunications services, and advising the Minister on Telecommunications policies.

**POSITION TITLE:** Finance Manger  
**SALARY RANGE:** \$70,000.00 to \$80,000.00

**DESCRIPTION OF DUTIES:**

- Oversee finance department.
- Monitor the day-to-day financial operations within the Commission.
- Track the Commission's financial status and performance to identify areas for potential improvement.
- Seek out methods for minimizing financial risk to the Commission.
- Research and analyze financial reports and market trends.
- Provide insightful information and expectations aid in long-term and short-term decision making.
- Review financial data and prepare monthly, quarterly and annual reports.
- Present financial reports to board members, stakeholders, executives, and clients in formal meetings.
- Stay up to date with technological advances and accounting software to be used for financial purposes.
- Establish and maintain financial policies and procedures for the Commission.
- Understand and adhere to financial regulations and legislation.
- Any other duties required by the Directors

**SUCCESSFUL CANDIDATE SHOULD HAVE:**

- Degree in Finance, Accounting, Economics.
- A Master's Degree in these or a related area would be an advantage.
- Minimum of 3 to 5 years of relevant experience in a financial role.
- Leadership skills and experience will be would be and advantage.
- Knowledge of telecommunications sector would be an advantage.
- Good interpersonal skills, excellent analytical and quantitative skills.
- Attention to detail and meet deadlines.
- Good oral and written communication skills.
- Ability to work alone, structured and self-disciplined.
- Good working knowledge of QuickBooks, MS Word, Excel and Power Point.

**APPLICATION PROCEDURE:**

Submit your resumes with a Cover Letter and two letters of reference (one preferably from a former employer). Copies of your qualifications and a copy of the passport photo page. Shortlisted candidates will be required to submit a Police Certificate that is issued no longer than six months from the date of submission. Applications should be addressed to The Chairman of the Turks and Caicos Islands Telecommunications Commission at [jobs@tcitelecommission.tc](mailto:jobs@tcitelecommission.tc) under the subject matter Application –**Financial Manager**.

**Turks and Caicos Islander need only apply, and applications without all supporting documents will not be processed.**

**We thank interested persons for their application, only persons selected for an interview will be contacted.**

**APPLICATION DEADLINE: AUGUST 15 -2022**